

Permanent Building Committee Meeting
Minutes of Wednesday, March 6, 2024
Zoom Meeting

Call to Order: Richard Nichols called the meeting to order at 9:04 p.m.

PBC Voting Members		Additional Attendees	
x	Richard Nichols, Chair	x	Kim Borst – Department Assistant
x	Diane Jurmain, Vice Chair	x	Jim Duffy
x	John Larkin	x	John Proctor
x	James McCaffrey	x	Mike Ragusa
	Jeremy Stull	x	Erin Underhill – Select Board Representative

Lansing Millis Building

A one-page document was prepared and submitted to the Town Administrator along with quotes obtained for replacing the roof and installing exterior lighting. A quote for masonry is still in the works. The Town Administrator has forwarded this information to the Department of Administration & Finance in an effort to get the funds that were earmarked for this project released. A decision should be coming in mid-March. A statement of conditions is required in order to obtain a building permit. A request for this statement of conditions was submitted to the Architect who did the original study. The Committee will keep a close eye on spending as over a certain amount will trigger an upgrade to the energy code.

DPW

An invoice for a generator at Building D at the DPW site was presented to the Committee. The generator was back ordered for quite a while which is why the invoice is just now being submitted.

Richard Nichols made a motion to approve an invoice for Gemini Electric in the amount of \$55,978.00 for a generator for Building D at the DPW site. The motion was seconded by James McCaffrey. By roll call vote – Diane Jurmain – aye; John Larkin – aye; James McCaffrey – aye; Richard Nichols – aye. The motion passed unanimously.

The minutes from February 13, 2024 were presented to the Committee for approval.

Richard Nichols made a motion to approve the minutes from 2/13/24 as written. The motion was seconded by James McCaffrey. By roll call vote – Diane Jurmain – aye; John Larkin – aye; James McCaffrey – aye; Richard Nichols – aye. The motion passed unanimously.

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Adjournment

Rich Nichols made a motion to adjourn the meeting at 9:12 p.m. The motion was seconded by John Larkin. By roll call vote – Diane Jurmain – aye; John Larkin – aye; James McCaffrey – aye; Richard Nichols – aye. The motion passed unanimously.

Submitted by:

Kimberly Borst

Department Assistant, Permanent Building Committee