

TOWN OF MILLIS

OFFICE OF THE BOARD OF ASSESSORS 900 Main Street • Millis, MA 02054 Phone: 508-376-7049 (Assessor's Main Line) Fax: 508-376-7055

REAL PROPERTY INSPECTIONS

The Department of Revenue requires cities and towns to reinspect real estate at least once in a ten-year cycle. To complete this process a portion of real properties are inspected each year. In addition to meeting Department of Revenue requirements, inspections help assure the accuracy of the Town's assessing data, thereby assuring properties are valued in a fair and equitable manner.

The Town of Millis conducts property inspections for three reasons; sales inspections, building permits and cyclical inspections. Prior to a representative going out on inspections, Millis mails postcards indicating an inspection is needed and a representative will be coming to the property in the next few weeks. When you receive a postcard, you are welcome to call, or email, the office to set up a time that would work best for you: 508-376-7049 or <u>assessors@millisma.gov</u>.

If no one is available for an interior inspection at the time of the visit, the representative will leave a notice on the door requesting the resident contact our office to set up an appointment for an interior inspection. Additionally, if no one is available at the time of the visit, an exterior inspection will be completed.

Robert Veaner-Chair Lisa Hardin. Joy Ricciuto

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